



Youth Experiential Training Institute (Y.E.T.I.)

Partnership Program Coordinator - 2024-2025 School Year

About:

Y.E.T.I. wants all young people to have access to outdoor adventure and time in nature. Our team of outdoor educators collaborates with schools, volunteers and young people to make this possible in communities of South King County. We have provided free outdoor school clubs, weekend trips, and custom programs for students in the Highline and Tukwila school districts for over a decade. Our outdoor programs foster a sense of belonging that helps develop the skills, confidence, and appetite for adventure to thrive in the outdoors and in everyday life. You can learn more about us at goyeti.org

Description:

Our academic year program coordinators work in public schools and with community partners to organize and facilitate on-campus student meetings, after school outdoor trips, and weekend adventures. We're looking for an energetic, creative, and collaborative leader who shares our commitment to provide young people access to their public lands through outdoor adventure. This position will shape the way Y.E.T.I. sustains and continues to grow to serve the young people in our community.

Season: September 9th 2024 - June 9th 2025

Benefits: This position is a seasonal hourly role with a pay range of \$20-\$30/hour depending on experience. Healthcare or healthcare stipend is available.

Hours: 30 hours per week

Schedule : Typical work week will be Wednesday - Saturday

Location: Burien, Washington

Ideal Candidate

The ideal candidate will come with experience leading outdoor adventures, instructing outdoor skills and coordinating trip logistics for youth. We will prioritize candidates who have experience working with youth serving organizations and with diverse populations. People who are flexible, organized and passionate about our mission will be excellent members of our team.

- 2-3 Years facilitating outdoor experiences as a lead instructor
- Experience coordinating outdoor trips with multiple organizations and logistical challenges
- Experience working with middle and high school age students
- Prior working experience in camp or school settings
- Valid driver's license and willingness to drive 12 passenger van and trailers
- CPR and Wilderness First Aid certified
- Experiences instructing and coordinating trips in 2-3 of the following areas: kayaking, biking, rock climbing, hiking, camping, backpacking, snowshoeing or fishing and Willingness to learn new outdoor instructional skills
- Strong written and oral communication skills
- Organization and project management skills



Primary Responsibilities:

- Partnership Program Facilitation
 - Create an emotionally and physically safe environment for all participants to challenge themselves outdoors
 - Lead youth on outdoor trips after school and on weekends on a weekly basis for youth serving organizations in South King County
 - Work with community partners to plan and coordinate outdoor activities for their youth to fit the needs of their program
 - Plan and facilitate activity specific lessons for youth while on trips
 - Primary risk manager for trips and outdoor activities
 - Act as lead facilitator for a team of instructors/volunteers on outdoor trips
 - Mentor and develop instructor team in professional outdoor facilitation skills
 - Transport students and necessary equipment for trips
 - Coordinate and facilitate overnight/backcountry trips for youth
 - Purchase food and supplies for programs
 - issue and de-issue necessary equipment before and after trips

- Partnership Communication
 - Communicate with YETI's Program Team on a weekly basis to coordinate resources such as vehicles and equipment
 - Communicate regularly with Students, Caregivers, and Partner Program Staff both over the phone and in written formats
 - Routinely solicit youth feedback on YETI programs including verbal and written surveys
 - Coordinate with instructors and volunteers before trips to ensure the team is being supported
 - Attend community meetings and network with stakeholders in South King County

- Logistics & Planning
 - Coordinate all necessary logistics for trips with partner organizations
 - Keep program calendar up to date with activity/trip logistics
 - Contribute to YETI curriculum library and venue guides
 - Help maintain and clean gear/vehicles for YETI programs
 - Complete post trip reports for programs and update database
 - Attend activity specific trainings and maintain updated certifications
 - Help capture and share student stories and pictures

- Community Outreach
 - Identify new partners in the community that would fit YETI's mission
 - Pilot new programs for youth serving partners in South King County
 - Attend community meetings/events in South King County to maintain existing partnerships and find new ones
 - Other duties as assigned

Apply: Contact jobs@goyeti.org or call 206-530-0019 for more information. Please send a resume and complete the followup questionnaire.

We encourage all candidates to apply, each year we build a program team with a diverse set of skills and backgrounds and consider comparable skills and experiences to the list above.